

Rule-Making Cover Sheet

1. **Agency:**
(name of Department/Bureau
or Independent Agency)
2. **Agency umbrella and unit number:**
(2 digit umbrella and 3 digit unit)
3. **Title of rule:**
4. **Chapter number assigned to the rule**
(must be 3 digits or less)
5. **Date(s)/method(s) of notice:**
6. **Date(s)/place(s) of hearing(s):**
7. **Type:** ☐ new rule ☐ partial amendment(s) of existing rule
☐ repeal of rule ☐ emergency rule
☐ repeal and replace: complete replacement of existing chapter, with former version
simultaneously repealed.
8. **Name/phone of agency contact person:**
9. **If a major substantive rule under Title 5 c. 375 sub-c. II-A, check one of the following:**
☐ Provisional adoption (prior to Legislative review) ☐ Final adoption

10. **Certification Statement:** I, _____, hereby certify that
(name of official empowered to adopt rules)
the electronic text identified as follows: Filename.Extension Size Date Time

is a true copy of the rule(s) described above. I further certify that all portions of this rule are
adopted in compliance with the requirements of the Maine Administrative Procedure Act by the

_____ on _____.
(name of agency) (date)

Signature (original signature,
personally signed by the head of agency): _____

Printed name & title: _____

11. **Approved as to form and legality by the Attorney General on** _____
(date)

Signature (original signature,
personally signed by an Assistant Attorney General): _____

Printed Name: _____